



Postal Address : P O Box 15271
Panorama 7506

Cape Craftmarket

24 November 2009 tot 5 December 2009
Sea Point Town Hall c/o Three Anchor Bay and Main Road, Seapoint

Dear Exhibitor

The Reformed Church Cape Town is yet again hard at work with all the arrangements in organising the 2009 Craft Market.

The hall is available from 24 November 2009 to 5 December 2009. The duration of the market is 11 days , and includes 2 Saturdays.

This year will be our Seven annual market. According to our clients and exhibitors we can compete with the best other markets currently running.

A Commission of 17.5% will be paid to the organisers of the Seapoint Market. **The commission must be included in your selling price.** Your selling price must be rounded to 50 cent.

Registration fees for this year will be as follows: Registrationfee not paid back if cancelled

R400-00 - Full table (2 meter) Approx. R36,37 per day.

R200-00 - Half table (1 meter) Approx. R18,19 per day.

The above includes the rent paid for the hall, table hire, advertising and barcodes for all items sold

You will be required to work 4 hours for the 11 day period R100-00 p hour for student or not do your duty time

Important dates:

Closing date for Applications	Friday	29 May 2009	
Approval of items: AT Reformed Church Cape Town C/O Hof and Orange Streets, Gardens (Next to Mount Nelson Hotel)	Saturday	6 June 2009	
Letter of approval sent on	Friday	26 June 2009	
Last date of payment	Thursday	31 August 2009	
Registration: Please before or on	Thursday	31 August 2009	
Packing out of items in Seapoint Town Hall	Monday	23 November 2009	Between 15h00 and 19h00
Official welcoming:	Monday	23-Nov-09	At 19:10
Crafters and friends - do their shopping!	Monday evening	23 November 2009	between 19:30 and 20:15
Closing and vacating of hall	Saturday	05 Dec 2009 - 18:00 - Gallery	between 18h30 and 29h30
Pay out	Between	15 Dec and 22 Dec 2009	

1. CRITERIA

Handmade goods are required

Good quality is essential

Affordable pricing - Expensive items are difficult to sell. Our Market - We are marketing value for money and gifts

You must have enough stock to last the 10 days. You will not be selected if you cannot fulfill this requirement

All items will be pre-approved on Saturday 6 June 2009 to eliminate poor quality goods and to ensure a good spread of different items

2. APPLICATIONS

The **applications and stock list must be filled in completely and must be returned** to the following address **before or on 6 June 2008:**

Post: P O Box 15271, Panorama, 7506

Fax: 021 5582344 (Fax on 24 hours a day) email: ischeepers@telkomsa.net

Separate applications for each category - WE WILL BE STRICT ON THIS RULE Between 09:00 - 13:00

3. SELECTION DAY

Judging of all items presented will take place at the Reformed Church Cape Town on 6 June 2009 from 08H30, at:

C/O Hof and Oranje Streets, Gardens - Next to Mount Nelson Hotel

Judging will be done by a panel of judges. It is the applicants responsibility to set up the presentation of their own products in the Church hall, at least 20 minutes in advance prior to the time set below. A list of items and the selling prices must be presented with the items.

All items must be marked with the selling price. This price will be valid for the whole duration of the market - No price adjustments are allowed and no unapproved items are allowed to be added.

Judging times will be as follow:

08:30 Candles, Porcelain, Glass and Books ,

09:30 Needlework, fabric paint, plants

10:30 Any other items not mentioned / Toys, Gifts: Ladies/Gents

11:30 Cards, Christmas décor, Paper and Carton prod ,

12:30 Woodwork, paintings, Ceramiek, Frames

14:00 Eat- and Drinks, Souces, Sweets, Jams, ect (a sealed "tester" packet for judges, Please)

15:00 Metal, Leather, Cane, pottery, Décor

16:00 Juwelry, Soap and Bathproducts

All successful candidates will be notified by post.

You will be notified of all approved items on your list.

This will not be negotiable. No Price change.

4. CONTACT INFORMATION

For further information and enquiries, please contact the following person:

Ineke Scheepers 021 5589453

083 6231342

Fax: 021 5582344

email: isceepers@telkomsa.net

Between 09:00 - 13:00 - Monday to Friday

5. IMPORTANT

Please note that despite all security measures, we, the organisers cannot be held liable for any damage you might have through theft, breakage or any other whatsoever during selectionday or at Seapoint Hall from 23 November 09 - 5 Dec 09.

Best regards,

Ineke Scheepers

for Sea Point Craft Market Committee